



ABN 64 604 587 304

## **ACCESSION3 BUSINESS ADVISERS INDIVIDUAL INFORMATION CHECKLIST**

420-422 Ruthven Street  
PO Box 622  
Toowoomba QLD 4350  
T 07 4613 0311

admin@accession3.com  
www.accession3.com

1. Copies of any Individual PAYG Payment Summaries, including Centrelink for the year ended 30 June 2018
2. Please advise your current occupation title
3. Copies of ETP payments received throughout the year from an employer
4. Copies of PAYG Payment Summaries from your superannuation fund
5. Copies of all personal interest income and expenses relating to the year ended 30 June 2018
6. Copies of purchase contract, sale contract, dividend reinvestment statements, capital returns statements for all shares, trusts and managed funds purchased or sold during the year ended 30 June 2018
7. Copies of all dividends and trust distribution and annual taxation statements for payments received during the year ended 30 June 2018
8. Copies of income & expense documents (including agent statements) relating to rental property(s) held during the year ended 30 June 2018
9. Copies of receipts for tax deductible donations made during the year ended 30 June 2018
10. Details of any deductions for individuals (union fees, protective clothing, motor vehicle expense, income protection insurance) for the year ended 30 June 2018
11. Copies of business purchase/sale contract, settlement statements, invoices for legal fees & stamp duty, quantity surveyor report, apportionment details (if applicable)
12. Copies of property purchase/sale contract, settlement statements, invoices for legal fees & stamp duty, quantity surveyor report, apportionment details (if applicable)
13. Copies of your private health insurance annual statement for the year ended 30 June 2018
14. Details of any new children born, including date of birth and full name.
15. Attached is a draft copy of your Investment Register as at 30 June 2018. Please provide the missing information that is highlighted
16. Copies of your Superannuation Fund balances at 30 June 2018
17. Copies of all life and risk insurance policies as at 30 June 2018
18. Please provide bank account details for each individual, in case of an amount refundable:
  - a. Account Name:
  - b. BSB Number:
  - c. Account Number:

## The Power of Exponential Thinking